

**PROVINCE OF QUEBEC
MUNICIPALITY OF PONTIAC**

MINUTES of the regular municipal council meeting held on Tuesday, April 10, 2007 at 8:00 p.m. at the Pontiac community centre situated at 2024 route 148, Pontiac, those who were present :

Edward McCann, mayor, Garry Dagenais, acting mayor, and councillors: Lawrence Tracey, Harold McKenny, Jim Coyle, Raymond Gougeon, Brian Middlemiss and Dr. Jean Amyotte.

Equally present were the director general and a few ratepayers.

The meeting began at 8:00 p.m.

FLOOR OPEN TO PUBLIC

- | | |
|------------------------|---|
| <u>Robert Poirier</u> | - Mr. Poirier questions the council on the following subjects: <ul style="list-style-type: none">- fees at the municipal dump- permits for burning- condition of roads- garbage at the corner of La Baie and Damas-Perrier- Road signs on Damas-Perrier |
| <u>Denise Lavigne</u> | - Questions on the council's will pertaining to the environment |
| <u>Paul Boudreault</u> | - Condition of roads |
| <u>Patsy Lusk</u> | - May 20 – duck race – Lionettes |
| <u>Gary Trivett</u> | - Paving – chemin Maple
- Copy of the contract for garbage collection |
| <u>Lorne Dagenais</u> | - Business tax
- 1270 rue de Clarendon |

07-04-498

ADOPTION OF THE AGENDA

- 1. Opening of the meeting**
- 2. Floor open to public**
- 3. Adoption of the agenda**
- 4. Adoption of the minutes of previous meetings**
 - 4.1 Minutes of the regular meeting of March 13, 2007
- 5. Administration**
 - 5.1 List of invoices to pay
 - 5.2 List of fixed expenses
 - 5.3 Incurring and investment expenses for the month of April
 - 5.4 Tabling of the financial statements
 - 5.5 Kelly Fund
 - 5.6 Revenue adjustments
 - 5.7 Position – General office clerk
 - 5.8 Position – clerk-receptionist
 - 5.9 Celebrant permit
 - 5.10 Request for tenders – grass mowing – green spaces
 - 5.11 Coordinator – Pontiac bicycle path
 - 5.12 Mme Chantal Bérubé – Request of municipal property « for pasture »
 - 5.13 Renting – municipal property

- 6. Public security**
 - 6.1 Report by the person responsible for the fire department
 - 6.2 Repairs to tanker fire truck
- 7. Public works**
 - 7.1 Borrowing by-law for the purchase of a grader
 - 7.2 Hydro-Québec – proposal for the fulfillment of a preliminary project
 - 7.3 Purchase of carbide teeth for grader blade
 - 7.4 Rental of a grader for 2007
 - 7.5 Purchase of a Ford F150 2 x 4 truck
 - 7.6 Purchase of a Ford F550 truck
 - 7.7 Purchase of a Ford Ranger 4 x 4 truck
 - 7.8 Purchase of calcium
 - 7.9 Purchase of culverts
- 8. Public hygiene**
 - 8.1 Drinking water – turbidity specific meter
- 9. Urban renewal and zoning**
 - 9.1 Report by the department delegate (permits issued during the month of March 2007)
 - 9.2 Minutes of the C.C.U. meeting held on March 19, 2007
 - 9.3 Appointment of designated person(s) – Policy on the management of water courses
 - 9.4 Marc-André Maurier et Mélanie Trudeau - Request for a cadastre
 - 9.5 Paul-Émile Brunette – Request for a cadastre
- 10. Recreation and culture**
 - 10.1
- 11. Miscellaneous**
 - 11.1
- 12. Various reports and correspondence**
 - 12.1 CRSBPO – Annual general meeting
 - 12.2 Sectoral meetings – Spring 2007
 - 12.3 E-mail – Location Harmel – municipal dump
 - 12.4 Invoicing for services rendered by the Court – MRC des Collines
 - 12.5 E-mail from Mrs. McColgan – mixed ball league – ball park in Luskville
 - 12.6 Correspondence from Mr. Charles Ricard – administrator of professional training for firefighters and other municipal personnel
 - 12.7 Correspondence from Mr. Mike Clemann – Bellevue Estates project
 - 12.8 E-mail from François-Desrosiers – re-applying the street lines – Cedarvale road
 - 12.9 Invitation – 19th Conference of « Carrefour action municipal et famille – May 2007
 - 12.10 URLSO – Outaouais Recreation and Sport Gala
 - 12.11 E-mail from Bruno Bellerose – Pinocchio's expedition
 - 12.12 Agence de la santé et des services sociaux de l'Outaouais – Recovering syringes and used needles
 - 12.13 E-mail from Mr. Marcel Vaive – Mun. of Pontiac resolution
 - 12.14 Correspondence from Groupe action jeunesse – requesting a meeting with council
 - 12.15 Correspondence from Quyon Ensemble – proposal with site plans for the proposed sewer line project
 - 12.16 Correspondence from Quyon Ensemble – demolition of red horse barns
 - 12.17 Acknowledgement of receipt of our resolution – Alain Riopel file
 - 12.18 E-mail from Pierre-Mary Guerilus – request for practical training in the environment field
 - 12.19 Correspondence from the M.A.M.R. – supply of drinking water – Canada-Québec 2000 infrastructure work
 - 12.20 Planning of the Pontiac bicycle path – agreement with the CREO and subsidy awarded
 - 12.21 Formal notice – lawyer Denis Michaud for Paul Plouffe and Francine Cadieux
 - 12.22 Carbon copy of an invitation to a public meeting – from the C.P.T.A.Q. – letter addressed to Mr. Keith Fraser
 - 12.23 Carbon copy of an invitation to a public meeting – from the C.P.T.A.Q. – letter addressed to Mrs. Isabel and Mr. Douglas Schwartz
 - 12.24 E-mail from Marie-Alice Belle – Next meeting of the Grenier des Collines

12.25 Correspondence from Mr. William Twolan – request to remove small trees in the ditch

13. Tabling of documents

- 13.1 CPTAQ – review decision – Mr. Hilliard Fahey file
- 13.2 CPTAQ decision – Mr. Pierre Chartrand file
- 13.3 CPTAQ decision – R.H. Nugent file
- 13.4 Government direction – sustainable development of wind energy
- 13.5 Judgment of the Quebec Court « small claims » - Roger Sioui and Diane Provencher file
- 13.6 Copy of a letter and resolution in support of the amendment to the Government bill 43 from Val-des-Monts, sent to the Quebec Prime Minister, Mr. Jean Charest
- 13.7 Approval of the OMHP 2007 budget
- 13.8 Public notice from the MRC des Collines – adoption of draft by-law no. 116-06 – revised planning program
- 13.9 Tabling of documents – 1) Job fair (closed file) ; 2) Issue table for MRC des Collines « food bank » (open file)
- 13.10 Population stats – 2001 and 2006 census
- 13.11 Copy of the MRC des Collines resolution no. 07-03-098
- 13.12 Minutes of the MRC des Collines council meeting held on February 15 and March 15, 2007
- 13.13 Legal proceedings – Superior court – Robert McMartin file
- 13.14 Legal proceedings – Superior court – Réjean Chartrand and Monique Sabourin file
- 13.15 Minutes of the meeting held at the MRC des Collines on March 8, 2007 – management of municipal water courses
- 13.16 E-mail from Elisabeth Lacoursière of the NCC – Board of Directors public meeting
- 13.17 Subsidy from the Ministry of Transport – Maintenance program of the local road network
- 13.18 Statutory holidays – collection of household waste and recyclable materials

14. Question period

15. Closing of meeting

It is

Moved by Lawrence Tracey

Seconded by Harold McKenny

AND RESOLVED to adopt the agenda with the following modifications:

Withdraw: 7.5 Purchase of a Ford F150 2 x 4 truck
7.6 Purchase of a Ford F550 truck

Add : 10.1 Luskville library
11.1 Grenier des Collines committee

Carried

07-04-499

**ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD
MARCH 13, 2007**

Moved by Dr. Jean Amyotte

Seconded by Lawrence Tracey

AND RESOLVED to adopt the minutes of the regular meeting held March 13, 2007 as written and distributed.

Carried

07-04-500

LIST OF INVOICES TO PAY

Moved by Edward McCann
Seconded by Jim Coyle

AND RESOLVED THAT this Council authorizes the payment of invoices amounting to **\$ 50,864.76** (see appendix in file no.102-102) for the period ending March 30, 2007 and to debit budget posts related to the expenses mentioned on said list.

Carried

Certificate of availability of credit no. 0407023

07-04-501

LIST OF FIXED EXPENSES

Moved by Jim Coyle
Seconded by Garry Dagenais

AND RESOLVED THAT this Council approves the list of expenses from the history of cheques which includes:

- fixed expenses;
- payments via Internet;
- the true amount of invoices paid following approval by incurring expenses or by resolution;

all for a total of **\$326,662.02** (see appendix) for the period ending March 29, 2007 and to debit related budget accounts for the expenses mentioned on said list.

Carried

Certificate of availability of credit no. 0407023

07-04-502

INCURRING AND INVESTMENT EXPENSES FOR THE MONTH OF APRIL

Moved by Raymond Gougeon
Seconded by Garry Dagenais

AND UNANIMOUSLY RESOLVED to accept the incurring expenses that appear in annex A (see file 102-102), for a total amount of **\$ 7,915.64** taxes not included.

Carried

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TABLING OF THE FINANCIAL STATEMENTS

The director general tables the municipality's financial statements for the year 2006, showing revenues of \$4,827,093 and \$4,680,549 in expenses for a surplus of financial activities before allotments of \$146,544. The allocation is \$82,970, therefore the net surplus, after allotments, is \$229,514.

After adjustments of the accumulated deficit, the financial statements show an overall deficit of \$82,818.

Carried

07-04-503

KELLY FUND

It is

Moved by Jim Coyle
Seconded by Harold McKenny

AND RESOLVED THAT the sum of \$ 8,617.12 in the Kelly Fund be transferred to a reserved surplus, to show in the municipal accounting records.

Mr. Raymond Guogeon votes against the motion.

Carried

Certificate of availability of credit no. 0407023

07-04-504
REVENUE ADJUSTMENTS

It is

Moved by Raymond Gougeon
Seconded by Dr. Jean Amyotte

AND RESOLVED THAT the municipality authorize the following revenue adjustments, according to the list produced by the tax department :

<u>Roll number</u>	<u>Amount</u>
2253 25 2095	\$261.43
4142 25 0785	\$16.95
4244 62 2190	\$62.00
	<hr/>
	\$340.38

Carried

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07-04-505
GENERAL CLERK

It is

Moved by Garry Dagenais
Seconded by Dr. Jean Amyotte

AND RESOLVED THAT the Municipality of Pontiac award the position of general office clerk to Mrs. Manon Papillon, under the conditions specified in the collective labour agreement.

Carried

07-04-506
POSITION – CLERK-RECEPTIONIST

It is

Moved by Dr. Jean Amyotte
Seconded by Harold McKenny

AND RESOLVED THAT following the in-house posting and the publication of the job opportunity in the local newspapers, the administrative committee is authorized to select a candidate to fill the clerk-receptionist position, as soon as possible.

Brian Middlemiss votes against the motion.

Carried

07-04-507

CELEBRANT WITH THE AUTHORITY TO PERFORM WEDDINGS

WHEREAS the adoption of Bill 84, Act to institute the civil union and to establish new rules of descent sanctioned on June 8, 2002;

WHEREAS this Bill allows mayors, members of municipal council or borough council and municipal officers to ask the Minister of Justice that they be designated competent to perform weddings and civil unions;

WHEREAS the Municipality of Pontiac has received and will probably receive other requests to perform weddings and civil unions;

CONSEQUENTLY, it is

Moved by Jim Coyle
Seconded by Lawrence Tracey

AND RESOLVED THAT the Municipality of Pontiac ask the Minister of Justice to designate the councillor, Dr. Jean Amyotte as competent celebrants to perform weddings or civil unions on the territory of the municipality.

Mr. Brian Middlemiss votes against the motion.

Carried

07-04-508

GREEN SPACES

It is

Moved by Garry Dagenais
Seconded by Dr. Jean Amyotte

AND RESOLVED THAT the Municipality of Pontiac authorizes the director general to proceed with having an invitation to tender publicized for the maintenance of green spaces, according to the existing specifications and if need be, to add any new areas. Bidders should send in tenders for a 4 year term.

Carried

07-04-509

BICYCLE TRAIL – HIRING - PERSON IN CHARGE (COORDINATOR)

WHEREAS the publication of a call for tenders for coordinator of the “Pontiac bicycle trail”;

WHEREAS the selection committee’s recommendations;

It is

Moved by Dr. Jean Amyotte
Seconded by Raymond Gougeon

AND RESOLVED THAT the municipality award a minimum one (1) year contract to Mr. David Massé of “Conception plein air” at \$35 / hour excluding travelling expenses. The contract may include a clause for a 3-month probationary period and a renewal clause on an annual basis, conditional to obtaining the necessary financing.

Mr. Brian Middlemiss votes against the motion.

Carried

Certificate of availability of credit no. 0407023

07-04-510

REQUEST OF MUNICIPAL PROPERTY - PASTURE – MRS. CHANTAL BÉRUBÉ

WHEREAS the municipality owns lots 13A-6 and 13A-7 and parts of lots 13A-6, 13A-6 and 13A-7;

WHEREAS the municipality is not using these lots, which are situated behind the Community centre;

WHEREAS Mrs. Chantal Bérubé wishes to have the use of this lot for pasture;

CONSEQUENTLY, it is

Moved by Raymond Gougeon

Seconded by Dr. Jean Amyotte

AND RESOLVED THAT council supports Mrs. Chantal Bérubé's request to use lots 13A-6 and 13A-7 as well as parts of lots 13A-5, 13A-6 and 13A-7 for pasture and that she take care of the maintenance of these lots.

IT IS FURTHER RESOLVED THAT the Director general prepare a letter of agreement to be signed by Mrs. Bérubé, freeing the municipality of any responsibility.

Carried

07-04-511

RENTAL OF MUNICIPAL PROPERTY

It is

Moved by Jim Coyle

Seconded by Dr. Jean Amyotte

AND RESOLVED THAT the Municipality of Pontiac accepts to negotiate the rental of the municipal property situated on highway 148 (Murray road) for the year 2007 to Mr. Garry Trudeau. The mayor and director general are authorized to negotiate the rental of the said property, for a decision to be taken in May or sooner.

Carried

FIRE DEPARTMENT REPORT – CALLS – MARCH 2007

Number of responses	Description of the intervention
1	Hydro wires down
1	Electrical fire
1	House fire
1	Chimney fire

07-04-512

REPAIRS – TANKER – FIRE TRUCK

It is

Moved by Dr. Jean Amyotte
Seconded by Jim Coyle

AND RESOLVED THAT the municipality proceed with having the repairs to the tanker truck no. 22 T-3 done at a cost of \$1,025.55 by "Soudure Eric Provost".

Carried

Certificate of availability of credit no. 0407023

07-04-513

BY-LAW No. 06-07 – LOAN FOR GRADER

« BY-LAW WHICH DECREES A LOAN AND EXPENSE FOR THE PURCHASE OF A GRADER FOR THE MUNICIPALITY OF PONTIAC »

WHEREAS the notice of motion of the present by-law has been duly given during a special council meeting held on February 21, 2007.

CONSEQUENTLY, it is

Moved by Lawrence Tracey
Seconded by Garry Dagenais

AND RESOLVED THAT this council decrees and gives a ruling on the following:

BY-LAW No. 06-07

« **BY-LAW WHICH DECREES A LOAN AND EXPENSE FOR THE PURCHASE OF A GRADER FOR THE MUNICIPALITY OF PONTIAC** »

- ARTICLE 1 :** Council is authorized to purchase a grader for the municipality according to the tender given by ON TRAC for the sum of \$234,131.93 dated March 26, 2007 including expenses, the provincial tax and an extended warranty of 5,000 hours.
- ARTICLE 2 :** Council is authorized to spend a sum not exceeding \$234,131.93 for the purpose of the present by-law, this sum includes the purchase mentioned in article 1, as well as the provincial tax.
- ARTICLE 3 :** Council is hereby authorized to borrow a sum not exceeding \$234,131.93 on a 10 year term for the purpose of paying the foreseen expenses by the present by-law.
- ARTICLE 4 :** To provide for committed expenses for interests and the reimbursement of the capital of annual payments, it is required and each year, during the term of the loan on all the taxable real properties, a special tax at a sufficient rate according to the value of each taxable real property in the municipality will be deducted, as it appears on the municipality's current assessment role.
- ARTICLE 5 :** If the amount of an authorized appropriation by the present by-law is higher the amount spent in relation to this approval, the council is authorized to use the excess to pay any other expense decreed by the present by-law and to which the appropriation would prove to be insufficient.
- ARTICLE 6 :** The present by-law will come into force in accordance with the law.

A vote is requested

FOR

AGAINST

Lawrence Tracey
Brian Middlemiss
Garry Dagenais
Dr. Jean Amyotte

Harold McKenny
Jim Coyle

Carried

07-04-514

RELOCATION – PUBLIC UTILITY SERVICES – CEDARVALE ROAD

It is

Moved by Jim Coyle
Seconded by Harold McKenny

AND RESOLVED THAT the Municipality of Pontiac appoint Dr. Jean Amyotte and the mayor Mr. Eddie McCann, to negotiate with Hydro-Québec and Bell Canada for the relocation of the services on Cedarvale road.

Carried

07-04-515

PURCHASE OF CARBIDE TEETH FOR GRADER BLADE

It is

Moved by Garry Dagenais
Seconded by Lawrence Tracey

AND RESOLVED THAT the municipality authorizes the Director of public works to proceed with the purchase of 600 carbide teeth for the grader blade, at a cost of \$12,090.00 (plus taxes), to be taken from budget item no. 02-320-01-525.

Mr. Jim Coyle votes against the motion.

Carried

Certificate of availability of credit no. 0407023

07-04-516

RENTAL – GRADER – 2007

It is

Moved by Lawrence Tracey
Seconded by Brian Middlemiss

AND RESOLVED THAT in addition to the 2 municipal graders, the Municipality of Pontiac authorizes the director of public works to rent the services of a grader as an extra or in the event of equipment breakage, for a sum not exceeding \$3,000, to be taken from the budget item no. 02-32-000-515.

Carried

Certificate of availability of credit no. 0407023

07-04-517

PURCHASE OF A FORD RANGER 4 X 4 TRUCK

WHEREAS the invitation to tender for the purchase of a Ford Ranger 4 x 4 truck;

WHEREAS Du Portage Ford was the lowest bidder;

It is

Moved by Garry Dagenais
Seconded by Brian Middlemiss

AND RESOLVED THAT the municipality purchase the Ford Ranger 4 x 4 truck from the Du Portage Ford dealer, at a cost of \$21,064.00 plus taxes, which will be identified as vehicle no. 108. The net expenditure is \$23,053.78 and the monies will come from the working capital no. 55-911-00 which will be reimbursed from the public works budget, on a 4 year term at \$5,763.45 per year, from 2008 to 2011.

The present resolution cancels resolution no. 07-03-474.

Carried

Certificate of availability of credit no. 0407023

07-04-518

PURCHASE OF CALCIUM

It is

Moved by Brian Middlemiss
Seconded by Lawrence Tracey

AND RESOLVED THAT the municipality authorize the director of Public works to proceed with the purchase of 60 bundles of 1,000 kg of calcium at a cost of \$29,936.40 + taxes, to be taken from budget item no. 02-32-000-638.

Carried

Certificate of availability of credit no. 0407023

07-04-519

PURCHASE – CULVERTS

It is

Moved by Garry Dagenais
Seconded by Brian Middlemiss

AND RESOLVED THAT the municipality authorizes the director of Public works to purchase the culverts for 2007. A \$15,000 budget is allotted for these purposes, to be taken from budget item no. 02-32-000-622.

Carried

Certificate of availability of credit no. 0407023

07-04-520

DRINKING WATER - TURBIDITY SPECIFIC METER

It is

Moved by Harold McKenny
Seconded by Garry Dagenais

AND RESOLVED THAT the municipality authorizes the Director of public works to proceed with the purchase of a turbidity specific meter at a cost of \$1,408.33 (plus taxes) for the waterworks department, to be taken from budget item 02-413-00-521.

Carried

Certificate of availability of credit no. 0407023

TABLING OF THE REPORT OF PERMITS ISSUED IN MARCH 2007

The director general tables the report.

**TABLING OF THE REPORT OF THE U.R.C. (C.C.U.) MEETING ON
MARCH 26, 2007**

The director general tables the report.

07-04-521

**APPOINTMENT OF DESIGNATED PERSON(S) – POLICY ON THE
MANAGEMENT OF WATER COURSES**

WHEREAS the MRC des Collines-de-l'Outaouais holds exclusive competence over all water courses on its' territory, as specified in article 103 of the Act on municipal competences (L.Q. 2005, chapter 6), hereinafter named [the law];

WHEREAS the MRC does not have the personnel, vehicles and equipment required to fully to exert this competence;

WHEREAS article 108 of the law provides that an agreement may be reached between the MRC and a local municipality on its' territory, in accordance with articles 569 to 575 of the Quebec municipal Code, to entrust it with the implementation of by-laws, debt collection and the management of work as provided by law regarding water courses;

WHEREAS when an agreement has been reached specifying the tasks that the latter agrees to fulfill as well as the conditions associated with them, it is required that a person be designated at a local level in order to implement a part of the said tasks;

CONSEQUENTLY, it is

Moved by Brian Middlemiss
Seconded by Garry Dagenais

AND RESOLVED THAT this Council hereby authorizes the MRC des Collines-de-l'Outaouais to name the Director general and the Director of public works as those designated locally, according to article 4.1.2 of the policy on management of water courses.

Carried

07-04-522

REQUEST FOR A SUBDIVISION – MARC-ANDRÉ MAURIER

WHEREAS the applicant's request is to join 2 existing lots on Pères-Dominicains road, creating lot 3 909 427, in order to build a single-family dwelling, as shown in the plan prepared by land surveyor Mr. Michel Fortin, in his minutes under no. 15981;

WHEREAS the request is in compliance with the zoning by-law no. 177-01;

WHEREAS the request is in compliance with the subdivision by-law no. 178-01;

It is

Moved by Garry Dagenais
Seconded by Brian Middlemiss

AND RESOLVED THAT the council supports the applicant's request to join 2 existing lots on Pères-Dominicains road, creating lot 3 909 427, in order to build a single-family dwelling, as shown in the plan prepared by land-surveyor, Mr. Michel Fortin, in his minutes under no. 15981.

Carried

07-04-523

SUBDIVISION – Mr. Paul Emile Brunette – 389, Route 366 West

WHEREAS the request is for the subdivision of part of lot 26B, range 13, Township of Onslow in order to create lot 26B-7, range 13, Township of Onslow, situated at 389 route 366 West, as shown in the plan prepared by Mr. Christian Schnob land surveyor, under his minutes 1228;

WHEREAS that the request is in conformity with the L.A.U;

WHEREAS that the request is to recognize an existing situation;

Moved by Lawrence Tracey
Seconded by Brian Middlemiss

AND RESOLVED that council supports the applicant’s request to create lot 26B-7, range 13, Township of Onslow, as shown in the plan prepared by Mr. Christian Schnob land surveyor, under his minutes 1228.

Carried

07-04-524
LUSKVILLE LIBRARY

It is

Moved by Dr. Jean Amyotte
Seconded by Jim Coyle

AND RESOLVED THAT the mandate be given to Mr. Raymond Gougeon to work on the project of the eventual move of the Luskville library.

Carried

07-04-525
“GRENIER DES COLLINES” COMMITTEE

It is

Moved by Raymond Gougeon
Seconded by Garry Dagenais

AND RESOLVED THAT the municipality appoint Mr. Raymond Gougeon as delegate to sit on the “Grenier des Collines” committee.

Carried

07-04-526
AUTHORIZATION – WILLIAM TWOLAN

It is

Moved by Jim Coyle
Seconded by Brian Middlemiss

AND RESOLVED THAT the municipality give Mr. William Twolan the authorization to remove small trees growing in the ditches in front of 1659, highway 148.

Carried

QUESTION PERIOD

07-04-527

CLOSING OF THE MEETING

It is

Moved by Harold McKenny
Seconded by Edward McCann

AND RESOLVED to close the meeting at 9:45 p.m. having gone through the agenda.

Carried

Certificate of availability of credit / 0407023

I, undersigned, secretary-treasurer, in conformity with article 961 of the Quebec Municipal Code, certify that the Municipality has sufficient credits for these expenditures related to the following resolutions: from no. 07-04-500 to 07-04-502, 07-04-504, 07-04-505, 07-04-510, 07-04-513, and 07-04-516 to 07-04-521.

MAYOR

DIRECTOR GENERAL